

**GILLINGHAM & DISTRICT WHEELERS**  
**COMMITTEE MEETING**  
**MINUTES from Monday 24<sup>th</sup> September 2018**

**LOCATION: Coronation Club, Buckingham Road, Gillingham, SP8 4QF**

Item	Details
1	<b>Chairman's Welcome</b>
2	<b>Apologies:</b> Daryol Laws
3	<b>Minutes of Last Meeting:</b> Minutes of the last meeting held on 31 <sup>st</sup> July 2018 were approved by the Committee.
4	<b>Actions from Previous Meetings:</b>
4a	Gillingham Twinning Association – DL wasn't present so no update on this.
4b	Check with CTT that all monies due from the Open TT have been received– DL wasn't present so no update on this.
4c	GDW Academy – see Item 6g
4d	Club Shop – There have been two successful opening periods with nearly half the members having purchased at least one item of the new kit. The Online Shop is open again until 15 <sup>th</sup> October for Christmas orders, members have been emailed to this effect.
4e	Volunteer Rewards Scheme – See item 6a Volunteer Register 2018 – See item 6a
4f	Website Update – See item 6e
4g+h	Additional Member Benefits – CR confirmed that Wheels are happy with the wording so JL will email the membership with details of the programme.
4i+j	Anniversary Dinner – See Item 6c
4k	John Homan Bikes – See item 6i
4l	Community Coaching Venues – See Item 6h
4m	Road Race Vehicles – There was no need to borrow a courtesy car in the end for the John Holman Road Race.
4n	Promoting BC Coaching positions – See Item 6h
4o	Club Banner – EG agreed to take responsibility for sourcing a banner that could be used at club events. JL to liaise with EG on this..
4p	End of Season Awards Night – See item 6d
5	<b>Treasurer's Report:</b> Currently there is £14,653 in the club bank account of which £548 is earmarked as Academy funds. Payments are due out for the Anniversary dinner (c£4,500, but another £790 to be paid in). There is also a donation due to Clic Sargent re the Henstridge races (it was agreed this should still be paid), and payment (of £2 per entrant) to CTT re the time trials and hill climbs (approx£500). SR also confirmed that the Spring Road Race showed a surplus of £277, the John Holman Road Race a surplus of £578, and the 8 circuit races a surplus of £1,472 in total (before the Clic Sargent donation). Mark Geddes has asked that GDW pay for the Academy's end of season BBQ, but SR also confirmed that no Academy monies have been paid into the club in 2018. It was agreed we should not yet make a decision regarding payment of this.
5a	<b>Time Trials &amp; Hill Climbs Update:</b> Following PCs resignation as TT Secretary other committee members stepped in to ensure the remaining TTs and hill climbs could be run. JL enquired whether we could refresh the overall format in

	<p>an effort to attract more entrants, and perhaps add in more 2up events. JP &amp; PH said a handicap system could be an option. PH suggests all events could be on a handicap basis, including the series. (PS says it is common practice in cycling clubs that have been going a while to have handicap competition awards. It depends on someone trusted and competent setting handicaps for all individual riders (and updating them when a rider improves)). VH &amp; MS said that there had previously been the idea of a non-aero (ie standard road bike) class put forward.</p> <p>MS said we need to submit dates for next years' events to CTT by the end of December. JL suggested we should discuss the exact format for the series at a future meeting.</p> <p>JL also suggested that regular participants should be asked to help stage the events, such as taking turns to do sign on, and course set up etc.</p> <p>The double Bulbarrow Hill climb was a success, and ML's coffee &amp; cake raised £66.50 with over 25 people coming back to Race HQ, and it was felt we should try to grow this into a much bigger event seeking entries from other clubs. MS suggested we could try to get it added as a round in the Dorset League hill climb series.</p> <p>JL suggested that the other rounds should not be solely focussed on Mere Down, something the entrants this year had felt might be a good idea. MS suggested inviting Jerome Young to a meeting to discuss this further as he instigated the series.</p>
5b	<p><b>Circuit &amp; Road Race Update – Use of Henstridge:</b></p> <p>Following the John Holman Road Race MS received a very aggressive email from Geoff at the airfield regarding some people having had refreshments but not paying for them. Geoff stated that GDW would no longer be welcome at the airfield. MS has emailed an apology and plans to speak to Geoff in person in the next couple of weeks to see if his feelings have changed. This could mean no circuit races in 2019, but this could be partly compensated for by having an additional road race.</p> <p>We would also need to find alternatives for the road races. Circuits need to ideally be 6-8 miles in length, no traffic lights, minimal side roads and minimal housing on the course. Any suggested routes to be passed to MS who will also liaise with British Cycling on this as any course needs to be risk assessed by them. We could also consider other courses previously used, such as the Pimperne circuit.</p>
6a	<p><b>Volunteer Rewards Scheme:</b></p> <p>MS has populated the Volunteer register with those who helped out at the Henstridge Races. VH said he will speak with Phillipa to try to establish who assisted at the TTs. We will also need to put together a register of those who have led club rides (JL, MS &amp; EG perhaps to liaise on this). The different volunteer roles were discussed and it was proposed the following system should be used:</p> <p>1 pt: Ride Leader (with additional point if route is uploaded to Facebook before Friday evening), Race Marshalls, Sign On, Car Park Attendant</p> <p>2 pts: Course setting &amp; clearance, Judging, Time Keeping</p> <p>3 pts: Race or Event Organiser</p> <p>MS estimated that between 500-700 points will have been accumulated in total over the year and proposed each point should be worth £1.00, paid as a discount code in the Club Shop. This figure will be finalised and agreed at a future meeting.</p>
6b	<p><b>Ladies Ride Proposals &amp; Ride Leader Training</b></p> <p>Emma Rawlings contact MS &amp; JL a few weeks ago saying she and Wendy Pillar wished to discuss some ideas for the ladies rides and some more formal training to be subsidised by the club. JL has twice asked Emma to email her ideas but nothing has been forthcoming yet. The ladies rides are not published via the Club at the moment and ER has not joined the club this year, though WP is a member.</p> <p>At the same time British Cycling sent out details of their Ride Leadership Award Courses. JL will email the brochure to the committee. It appears the L1 course is £135 pp, or we could host a course for 10 delegates for £1,000. A combined L1+L2 course for 10 delegates would be £1,750.</p> <p>It was felt we should see what interest there is from the membership for doing this course, and in principal the committee felt we should subsidise the cost, so long as we then get a commitment from delegates to lead rides. We could also consider opening up a hosted course to other clubs' members. JL will email members to try to establish demand.</p> <p>JP also suggested that the slower ride be renamed the 'Relaxed Social Ride' and SR proposed the rides should have a meeting time of 9.00 and start at 9.15 not 9.30 so riders could more easily choose the appropriate group to join.</p>
6c	<p><b>25<sup>th</sup> Anniversary Dinner:</b></p> <p>We have 69 people booked plus our speaker Felix Lowe, with one person on the reserve list plus</p>

	<p>possibly Roger Limerick. It was agreed that these two extras should be able to come.</p> <p>ML &amp; JL are liaising with the Roth Bar &amp; Grill regarding the details of the evening and will also liaise with SR regarding payments.</p> <p>JP picked up on the optional Service Charge. It was felt that the Club should not pay this but instead those attending could leave a tip if they wished and EG proposed a suitable receptacle could be placed on the tables on the night.</p> <p>MS will provide a PA system and laptop projector for Felix to use for his talk.</p>
6d	<p><b>End of Season Awards Evening:</b></p> <p>The Coronation Club in Gillingham has been booked for Saturday 24<sup>th</sup> November.</p> <p>It was agreed this would be a social event, with trophies, skittles and beer!</p> <p>MS will contact last year's winners to request the return the trophies to Wheels by 15<sup>th</sup> October and CR will ask his father to do the engraving again.</p> <p>A number of awards need to be decided upon by the Committee, so JL will email the list of these and the criteria for them and ask for nominations within the week. We can then vote on the nominations.</p> <p>Due to the changed format of the evening this year, JL suggested the Merit Cup should not be voted for on the night but voted for online with all members able to vote. Broadly it was felt this would make sense.</p> <p>It would appear that the Pettitt shields (Juniors with most BC race points) were handed out by Mark Geddes at the recent Academy BBQ to Nathaniel Brookes &amp; Emma Gompertz.</p>
6e	<p><b>Website Update:</b></p> <p>MS reported that Kim Little hopes to have the dummy website completed by the end of next week. MS provided some screen shots. It was suggested that Kim be asked for a link to the dummy site so that the committee could see the site online, and then comment.</p> <p>It was recognised that the content will need to be edited – a task for us all (?), and EG further suggested an independent person should review it before it goes live.</p>
6f	<p><b>Publicity Update:</b></p> <p>ML recently managed to get some editorial in the BVM and they would also be willing to publish a 250 word article about winter riding in October. ML will liaise with PH over the wording for this.</p> <p>MS noted that we need to update the club sign in the wheels carpark – EG could you take this on in conjunction with the Club Banner as they are linked?</p> <p>ML suggested setting up a GDW Instagram account which was felt to be a good idea as it can automatically push out to other social media sites. GDWcc was suggested as an account name.</p> <p>JL suggested we should consider whether a club noticeboard could / should be acquired for the Wheels car park. This can be discussed further at a future meeting.</p>
6g	<p><b>GDW Academy Update:</b></p> <p>It was felt we need a separate meeting to discuss the Academy situation.</p> <p>DL to email the committee a summary of where discussions have got to at present.</p> <p>DL to email the committee a list / agenda of the items we need to discuss and agree on regarding the split of the Academy from the Club.</p>
6h	<p><b>2019 Community Coaching:</b></p> <p>Following CR's submission at the last meeting a few sites have been looked at and it was felt that any of Gillingham School car park, Orchard Park or outside the Olive Bowl could work if they can be made traffic free. It was felt we should pursue the idea of a community coaching programme aimed at both adults and children and these would be Go Ride sessions.</p> <p>It was also agreed in principle that the Club should subsidise the cost of obtaining coaching qualifications though with 'tie-in' strings attached. MS said a BC L1 course costs £300 and L2 costs £480.</p> <p>It was felt we should email the members to see whether any would be willing to become BC qualified coaches and assist with the proposed programme.</p> <p>CR and/or CM to make contact with Gillingham School, perhaps via Julian Calloway to discuss the idea.</p>
6i	<p><b>John Holman Bikes:</b></p> <p>In addition to the track bike, John's widow would like to donate 3 road bikes to the club. It was felt that if we are going to offer the proposed Community Coaching then the bikes would be a useful asset. ML suggested there is potentially some positive PR to be had from this too.</p> <p>CR will speak to Wheels regarding storing the bikes for us and will also spec a quote for the work needed on them and hopefully be able to present this at the next meeting.</p> <p>MS will provide JL with John Holman's widow's contact details so we can write to thank her.</p>

7	<b>Items for Discussion at Future Meetings:</b> Some items (see above) will be added to the list!
8	<b>Ideas for Future Events:</b> MS has suggested a Cycle Treasure Hunt

9	<p><b>Any Other Business:</b></p> <p>EG asked if there should be a repeat last year's end of summer ride, on the day the clocks change. The proposal is for a 100 km route and a 100 mile route, which meet for lunch. EG will give thought to a suitable destination.</p> <p>Club Storage: JL said there may be the possibility of siting a storage container at M-Tech's workshops in West Stour. JL will contact Adam Baker to see if there is any mileage in this. JL also reported the Tony Cannings has tentatively suggested we could use some of the lock-up unit he has. JL will ask further about this. It was also suggested we might enquire of Sandy's off Station road too.</p> <p>MTB Races: VH &amp; MS have looked at alternative routes at Stourhead, seeking a firmer surface for a more 'gravel' type race and think they may have a route. A route conceived by Jim Broom was also mentioned so MS will speak to Jim broom about this. It was suggested two races be held, one in November and one in December. A third could be held subject to demand.</p> <p>PH commented that we now have 111 paid up members.</p>
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10	<b>Date of next Meeting:</b> The next Committee meeting will be on Tuesday 6 <sup>th</sup> November at the Coronation Club.
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<b>SUMMARY OF ACTIONS ARISING / CONTINUING</b>	
DL	Email Committee with update on contact with the Gillingham Twinning Association
DL	Email Committee with update re CTT and receipt of monies due from the Open TT.
DL	Email Committee with update on current position re Mark G and future of the Academy. DL to draw up list /agenda of areas needing to be discussed by Committee DL to propose date for committee to meet to discuss the Academy
JL	Email membership details of the Additional Member Benefits
EG	Source and cost a Club banner for use as a back drop at club events. Source and cost a replacement Club sign for the Wheels car park.
MS	Prove SR with access to the TT & Hill Climb results spreadsheets so she can calculate the amount payable to CTT
MS	Visit Geoff at Henstridge to see if his feelings have changed, perhaps taking DL along too?
MS	As BC to risk assess alternative road race courses for 2019
MS/VH	Complete register of 2018 volunteers Assign the appropriate level of points per role If necessary estimate the help at TTs & Hill Climbs Provide a firm estimate total points likely to be accrued in 2018
MS/JL/EG	Try to identify who has led club rides this year
JL	Email membership to see who might be interested in the BC Ride Leadership Awards L1 course Chase Emma Rawlings & Wendy Pillar for their proposals re ladies rides
ML/JL	Meet with Roth Bar to finalise details for the dinner Contact the 2 on the reserve list and invite them to book on Liaise with SR re payment of invoices
JL/COM	Email committee asking for nominations for the Club Awards Committee to respond with their nominations
WEB/COM	Ask Kim Little to provide a link to the dummy website so we can view it on screen. Committee to review content and any amendments etc to be sent to the Website sub Committee (MS, CR,ML)
ML/PS	Prepare an article for submission to the BVM regarding winter riding
CR/CM	Contact Julian Calloway re possible use of Gillingham School car park for Community Coaching

	Prepare email to send to members inviting them to become BC coaches
CR	Spec quote request from Wheels for work needed on John Holman bikes Ask Wheels if they will store the bikes for us.
MS	Provide JL with contact details for John Holman's widow.
JL	Write to John Holman's widow to thank her
EG	Propose routes for End of Summer Ride
JL	Contact Adam Baker & Tony Cannings re club storage
MS / VH	Confirm dates and courses for MTB races

WEB – Website sub-committee

COM – Committee Members

<b>Ongoing Items for Future Discussion</b>	
Bike Boxes	The committee had agreed in principle to the purchase of 4 bike boxes, to be hired out to members, but the actual purchase will be dependent on having a suitable storage facility.
Club Storage	CR agreed to research possible storage options for club possessions, such as event signage, bikes etc.
Membership Fees	Committee to review membership fees and categories ahead of 2019
Open Days	Discuss format and make arrangements for May 2019
Gillingham School Awards	Contact Julian Calloway at Gillingham School re sponsorship of sports prize
Publicity	Research cost of publicity flyers that can be used to promote the Club & club events in local sports centres, cafes, shops etc
TT Series	Review format of the series and categories
Hill Climbs	Promote the double Bulbarrow event to other clubs & riders Consider whether an additional hill(s) should be used in the series