

**GILLINGHAM & DISTRICT WHEELERS**  
**COMMITTEE MEETING**  
**MINUTES from Wednesday 9<sup>th</sup> January 2019**

**LOCATION: The Ship Inn, East Stour**

Item	Details
1	<b>Chairman's Welcome</b>
2	<b>Apologies:</b> Mike Smith, Charles Rees
3	<b>Minutes of Last Meeting:</b> Minutes of the last meeting held on 6 <sup>th</sup> November 2018 were approved by the Committee.
4	<b>Actions from Previous Meetings:</b>
4a	Gillingham Twinning Association – Nothing further to add.
4b	JL to check Corporate Membership requirements with Riversmeet and to try to establish how many GDW members are currently also members of Riversmeet to see if we can qualify for Corporate Rates.
4c	JL to invite Scotty McMorrin to join the GDW Committee in his capacity as Welfare Officer.
4d	JL confirmed he has written to Sue Holman regarding the donation of the bikes owned by John.
4e	ML to submit the now completed winter riding article to the BVM, Gillingham & Shaftesbury News and Gillingham Matters.
4f to 4n	See items below.
4o	CR was not present to comment on situation regarding storage container possibly being sold by his new employer.
5	<b>Treasurer's Report:</b> Currently there is about £10,800 in the club bank account of which £548 is earmarked as Academy funds. Refunds from Wheels are due for the BC and CTT affiliation fees (£68 & £50 respectively). SR is chasing. SR gave a cheque for Clic Sargent to MS to pass on to Geoff at Henstridge but this hasn't been encashed yet. MS please confirm if it has been passed on.
6	<b>Competitive Cycling Update:</b>
6a	<u>Road &amp; Circuit Racing:</u> MS has applied to register a new road race course with British Cycling based on the Stour Provost TT course, with race HQ at East Stour village hall. We are now awaiting notification of final approval from BC. With no alternative venue having been found, it is very unlikely the club will host any circuit races in 2019.  <u>MTB Winter Series:</u> Due to the lack of GDW member participants last year and the cost of insurance it was previously decided holding an MTB series was not viable.
6b	<u>TTs:</u> The club needs a TT Secretary for 2019. SR has put together a one page 'job description' for the TT Secretary position, and JL will send this out to members to see who might take on the role. JL will also ask for volunteers to step forward to help run these events from those who regularly participate. MS has populated and uploaded the 2019 club calendar with dates of individual events though final details will be confirmed later. CTT have increased their levy for 2019 from £2 per entrant to £3 per entrant. We therefore also need to increase the TT entry fees by the same amount if the club is not to incur a loss on each event, though the new fees have to be ratified at the AGM. VH agreed to see what other local clubs are charging in 2019, but in principle the committee agreed to recommend new entry fees of £4 for members and £5 for non-members. The Club Open TT will be on 9 <sup>th</sup> March 2019 and DL is happy to organise and run this again. The reliability ride will be on 20 <sup>th</sup> January 2019.

7a	<p><b>New Club Signs:</b> EG confirmed that he will be collecting the two new signs for at Wheels tomorrow. EG also volunteered to put the signs up.</p>
7b	<p><b>Volunteer Rewards Scheme:</b> VH believes that the register of volunteers has been completed by MS. JL to ask MS to confirm the total number of points awarded so we can then finalise the value of each point asap. Ideally the rewards need to be distributed to the volunteers before the Club online shop next closes in mid-February.</p>
7c	<p><b>BC Ride Leadership Course:</b> JL has booked the course with BC and it will be held on Saturday 23<sup>rd</sup> March at Gillingham Fire Station. Currently 6 members have formally enrolled on the course with British Cycling. JL will contact the other members who registered an interest to see if they still wish to attend, and then email the wider membership again if there remain any spare slots. ML proposed that if we still have any spaces after this then we should offer those spaces to other local clubs in return for a financial donation towards the cost.</p>
7d	<p><b>2019 Membership Fees</b> JL had put together a proposal for membership fees for 2019 and had highlighted how single members were paying significantly more per person than couples and families. DL suggested that fees should increase as they have been at the same level for a number of years now and we will be losing the income from the Henstridge circuit races. DL suggested single membership should increase to £20 and we should work out other membership fees from there. PH felt we shouldn't have a joining fee even if it effectively includes a jersey as this could put potential members off. JL will rework the proposals and circulate and the committee need to agree them ahead of the AGM where they will need to be ratified.</p>
7e	<p><b>Website Update:</b> ML reported that she is in the process of writing the content for a number of the pages at present but it is very time consuming. JP agreed to write some information about Audax and Touring. The site will not go live this month as originally hoped, and ML felt it was more important to get things right than rush it and a limited version of the site could initially go live with further pages to be added as time and information permit. DL said it would be good if something could be available by the AGM even if it isn't quite finished by then.</p>
7f	<p><b>GDW Academy Update:</b> DL stated he appreciated the input and updates provided by other committee members but he had decided not to take any actions in the build up to Christmas. Raceskins have not offered any help or information regarding the kit order placed with them last spring, but had copied Mark G in on the correspondence. Raceskins said any information required in relation to the order would need to be directed to Mark Geddes! Mark G has responded to the emails sent to Raceskins and claims to have collected the kit from Raceskins but would not provide any further detail and we have no information regarding the design. Mark G had previously said the three Specialized bikes would be returned by the end of the year but this does not appear to have happened. Mark G also does not believe he has to return any other items purchased in the name of the GDW Academy and intends taking them for use by his new club, having claimed BC have told him he can do this, although we have received conflicting advice. Mark G has requested that race entry fees be refunded to parents and the Academy BBQ be paid for, but the combined value of these is in excess of the funds earmarked for Academy use. DL has pointed this out to Mark G in previous correspondence. Mark G also claims he did not collect any training fees in 2019 though this conflicts with anecdotal evidence provided to the committee anonymously. A discussion then took place and in general it was felt we need to draw this all to a conclusion, even though it was felt the Raceskins order was placed under false pretences and that the Academy assets belong to the wider club and not to Mark G. A balance between the best interests of the children and the actions and conduct of Mark G needs to be struck. Also it was felt that it could be very easy to use substantial club funds paying for legal advice and taking a course of action down that route. DL will prepare an email to send to Mark G which it was proposed should be reviewed by a solicitor before sending. JP suggested we need to put together a positive piece regarding the split and equipment being taken</p>

	by Mark G to his new club.
7g	<b>Club Open Days:</b> JL said that if we are to hold any Open Days we need to start planning them as they should be held by the end of May at the latest. DL felt it was sensible to try to promote awareness of the club, though EG said we need to be clear about what type of club we believe we are, what we want to promote and what the objectives of any promotion are. VH asked whether we might be better tagging our open day alongside a larger event, and maybe we should see if Riversmeet might be able to assist. No firm decisions were made one way or the other.
7h	<b>John Holman Bikes:</b> John's bikes are now at Wheels. CR has been sent the quote for remedial work but the question of what to do with the bikes was raised as we have nowhere to store them, and won't be offering a coaching programme this year. JP suggested we could do them up, sell them and use the proceeds for a charitable cycling cause. Concern was raised that it might cost significantly more to carry out the work than we would get back. DL said he would like to purchase the track bike and will suggest a figure to the committee for this. ML suggested we could donate the other bikes to the Hope to Cycle Charity in Shaftesbury who would be able to do the bikes up themselves and then sell them on. It was felt that this would be the best course of action. It was also agreed that we should let Sue Holman know of our intentions and the reasons behind them.
7i	<b>AGM:</b> It was agreed that we should hold the AGM during the last week in February and seek to use North Dorset RFC as the venue. JL will contact them to check availability.
7j	<b>Chairman 2019:</b> As DL will be stepping down after the AGM. JL enquired whether any existing committee members wished to take on the role. VH said he has also spoken to Simon Barfoot and DL said he would also speak to Simon as it was generally felt he could be suitable. DL also suggested we invite nominations when the calling notice is sent to members.

8	<b>Items for Discussion at Future Meetings:</b> Review and update the risk assessments for club events Review club constitution Double Bulbarrow interclub hill climb Members questionnaire
9	<b>Ideas for Future Events:</b>

10	<b>Any Other Business:</b> PH commented that we now have 113 paid up members.
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11	<b>Date of next Meeting:</b> Date of the next Committee meeting will be confirmed after the AGM.
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<b>SUMMARY OF ACTIONS ARISING / CONTINUING</b>	
JL	Contact Riversmeet to confirm Corporate Membership requirements – <a href="#">emailed 11-01-2019</a> Contact GDW members if relevant to see who is also a Riversmeet member.
JL	Contact Scotty McMorrin to invite him to join the GDW committee in his role as Welfare Officer – <a href="#">email invite sent 14-01-2019</a>
ML	Submit Winter riding article to the BVM and other local papers
MS	Has MS received the refund of the CTT affiliation fee he paid online and which SR also paid by cheque.
MS	Continue to liaise with BC regarding alternative road race course
JL	Email members inviting applicants for post of TT Secretary and informing them of need for regular participants to assist in running the TTs.
VH	Research entry fees charged by other local clubs for their TTs
MS	Make contact with Geoff at Henstridge regarding 2019 circuit races

MS	Notify committee of total points earned under the Volunteer rewards scheme in 2018 so final decision on value of each point can be made and the rewards be paid out before the online shop closes on 17 <sup>th</sup> February.
JL	Monitor enrolments for Ride Leadership Course and put out to membership again if necessary.
JL	Rework 2019 GDW Membership Fee proposals and circulate – sent out 13-01-2019
MS / ML	Continue work on the new website
DL	Email Mark G re Academy
JL	Book date & venue for AGM – done 12-01-2019 Post details on website & Facebook – done 14-01-2019 Email agenda to members & invite nominations for post of chairman.
COM	Decide whether or not we wish to hold any Open Days in early 2019, and if so make proposals for the format.
COM	John Holman bikes – confirm if happy for DL to purchase the track bike, and for the road bikes to be donated to Hope 2 Cycle charity in Shaftesbury.

WEB – Website sub-committee

COM – Committee Members

<b>Ongoing Items for Future Discussion</b>	
Bike Boxes	The committee had agreed in principle to the purchase of 4 bike boxes, to be hired out to members, but the actual purchase will be dependent on having a suitable storage facility.
Club Storage	
Open Days	Discuss format and make arrangements for May 2019
Gillingham School Awards	Contact Julian Calloway at Gillingham School re sponsorship of sports prize
Publicity	Publicity flyers that can be used to promote the Club & club events in local sports centres, cafes, shops etc
TT Series	Review format of the series and categories
Hill Climbs	Promote the double Bulbarrow event to other clubs & riders Consider whether an additional hill(s) should be used in the series