

GILLINGHAM & DISTRICT WHEELERS
COMMITTEE MEETING
MINUTES from Tuesday 6th November 2018

LOCATION: Coronation Club, Buckingham Road, Gillingham, SP8 4QF

Item	Details
1	Chairman's Welcome
2	Apologies: Ted Greenwood
3	Minutes of Last Meeting: Minutes of the last meeting held on 24 th September 2018 were approved by the Committee.
4	Actions from Previous Meetings:
4a	Gillingham Twinning Association – DL reported that this was ongoing. He believes that in 2019 the Twinning Association will be going to France and he will check on this.
4b	DL confirmed that all monies due from the Open TT have been received.
4c	JL has emailed the membership details of the Additional Member Benefits programme. JL also advised that Rivers Meet have offered a free 'Boditrax' scan to members on Tuesday 18 th December and JL will email an invite to all members.
4d	ML is in the process of Preparing an article for submission to the BVM regarding winter riding and it was suggested this could also be put out to Gillingham & Shaftesbury News and Gillingham Matters.
4e	CR hasn't yet had the opportunity to contact Julian Calloway re possible use of Gillingham School car park for Community Coaching or other venues but has this in hand. He will also prepare an email to send to members inviting them to become BC coaches.
4f	MS will provide JL with an address for John Holman's widow so the club can write to her to express our thanks for the donation of John's bikes to the club.
5	Treasurer's Report: Currently there is about £10,400 in the club bank account of which £548 is earmarked as Academy funds. Payments are due out CTT for their affiliation fee (c.£50) and to Felix Lowe (c.£340 max). The club has not made payment to Henstridge for the academy end of season BBQ because no funds have been banked by the academy in 2018.
6	Competitive Cycling Update:
6a	<u>Road & Circuit Racing:</u> Following the issues at Henstridge with the last road race, MS has applied to register a new road race course with British Cycling based on the Stour Provost TT course, with race HQ at East Stour village hall. This is now in the hands of BC for risk assessments etc but MS is hopeful it will receive approval. There has been no face to face contact with Geoff @ Henstridge since the road race so at this stage we do not know if it will be possible to run any circuit races in 2019. If anyone can suggest alternative venues then please let MS know. MS will look to try to meet Geoff, perhaps with Karen Lewis in tow, to see if his stance has softened.
6b	<u>MTB Winter Series:</u> Only 2 GDW members participated last year and given the cost of insurance (£263) and the work involved in putting these events on, it was felt they were not viable. MS explained that an MTB Sportive would be covered by the club's BC insurance but a timed race would not. The only other option would be to contact Jeremy Cooper at Inside Park to see about hosting an event there. VH agreed to make tentative enquiries.
6c	<u>TTs:</u> The club needs a TT Secretary for 2019. JL suggested that help should be sought for running these events from those who regularly participate, perhaps getting them to assist twice each during the season. DL suggested members are emailed to this effect. SR agreed to put together a one page 'job description' for the TT Secretary position, and this could

	<p>then be sent out to members to see who might take on the role.</p> <p>MS proposed the 2019 TT calendar should reflect that of 2018 and this was agreed with details of individual events to be confirmed later.</p> <p>The club open TT will be on 9th March 2019.</p> <p>The reliability ride will be on 20th January 2019.</p>
7a	<p>New Club Sign(s):</p> <p>The new club banner has arrived and was used at the Anniversary Dinner.</p> <p>EG has obtained a quote for two new signs to be displayed at Wheels. It was felt that some modifications to the design should be made, and that we should also receive a quote for just a single sign too. JL will liaise further with EG on this and we should be able to make a final decision by email.</p>
7b	<p>Volunteer Rewards Scheme:</p> <p>MS has populated the Volunteer register with those who helped out at the various races, and JL has compiled a register of the Ride Leaders (with help from EG & MS) which MS has also incorporated.</p> <p>VH is to liaise with Philippa C to establish as far as possible who helped out with the TTs.</p>
7c	<p>BC Ride Leadership Course:</p> <p>JL has sent details of the BC Ride Leading Course to all club members. 13 members have expressed an interest in attending and the committee agreed we should go ahead and host a course in March or early April 2019. JL will contact BC to arrange this. We will need to find a suitable venue though!</p> <p>The committee agreed the club will fully fund the course (cost £1,000) in return for a commitment from delegates to lead a minimum of 5 club rides per year in each of 2019 and 2020.</p> <p>If we still have more than 10 members interested, places will be allocated to those the committee feel will offer the most benefit to the club as a whole.</p>
7d	<p>End of Season Awards Evening ,The Coronation Club, Gillingham, Saturday 24th November:</p> <p>MS reported that most of the trophies have been returned and are with the engraver. He will chase the return of any outstanding trophies.</p> <p>Committee votes for the Clubman Trophy are level and DL & JP proposed the award is shared and the committee agreed.</p> <p>MS agreed to arrange the purchase trophies where required and the order will include a momento for each of the Clubman winners.</p> <p>It was also agreed that the Ladies TT Champion would be awarded even though the minimum entry criteria had (just) been missed.</p> <p>JL will email a voting form to all members for the Merit Cup in due course and all 5 nominees will be on the form.</p> <p>It was suggested that in addition to skittles and beer that we should run a Cycling Quiz on the night and aim to have a raffle too. CR offered to speak to Wheels about some prizes.</p> <p>It was also suggested that trophy and awards winners be notified in advance to encourage their attendance!</p>
7e	<p>Website Update:</p> <p>Kim Little has set up a dummy website and shown this to ML & CR. ML & MS have put together some feedback. MS, ML & CR agreed to meet together to go through the site and start to 'edit' it.</p> <p>Once these initial edits have been completed, MS will arrange for the link to the site to be shared to the wider committee for further feedback.</p> <p>The aim will be to try to have the new site live for early January 2019.</p> <p>ML suggested we set up a shared photo account in the cloud that would then provide us with a library of GDW photos that could be used within the website and changed regularly to keep the site fresh.</p>
7f	<p>GDW Academy Update:</p> <p>DL said there has been no recent correspondence from MG regarding the Academy. DL said that previously MG had offered to return the Specialized bikes to the club but nothing else. CR said he believes there are 3 Specialized Allez bikes and one Canondale bike due back. The bikes would normally be due to be returned to Wheels for servicing at this time so CR will speak to Wheels to see if they can request their return.</p> <p>It was also reconfirmed that no monies from the Academy have been paid into the GDW bank account</p>

	<p>in 2018.</p> <p>CM said he last spoke to MG at the Academy BBQ in September but understood MG's new organisation would be a BC Registered club.</p> <p>VH suggested that if MG is setting up a new club then we should be requesting the return of all 'hardware' that has been purchased using GDW funds, of which the GDW Academy is a part, and that a deadline for their return needs to be set.</p> <p>The issue of the money handed over to Raceskins was also discussed. No one is aware of any kit having been provided to Academy riders by Raceskins even though they have had the funds for a number of months. JL proposed that Raceskins should be contacted to request full details of what has been sent out, where it has been delivered to and proof of this. SR agreed to do this. It was also suggested that if nothing has been provided then we should cancel the 'order' and demand repayment from Raceskins.</p> <p>JL suggested DL may wish to speak with the legal department at British Cycling too about the situation.</p> <p>DL agreed that he will email MG this week and will keep the committee informed of the response.</p>
7g	<p>2019 Community Coaching:</p> <p>Due to getting married, CR has not been able to progress this further he will look to do so in the coming weeks.</p>
7h	<p>John Holman Bikes:</p> <p>John's bikes are now at Wheels who are in the process of preparing quotes for the work to them. MS will provide JL with John Holman's widow's contact details so we can write to thank her.</p>
7i	<p>Club Storage:</p> <p>JL reported that Tony Cannings has offered some space in his lock up in Milton on Stour if we needed somewhere to store any bike boxes the club may purchase but would be unable to store anything else.</p> <p>JL has also contacted Adam Baker regarding the possible siting of a storage contained at the rear of his garage in West Stour, AB needs to discuss this with his business partner but we've not yet received a response.</p> <p>CR said his new employers may be looking to sell a container and he will investigate this further.</p>
7j	<p>Welfare Officer:</p> <p>As part of the Go Ride status the club requires a Welfare Officer. CR proposed that we contact Scotty McMorrin who has relevant experience. JL will email Scotty to ask if he is willing to take on this role.</p>
8	<p>Items for Discussion at Future Meetings:</p> <p>Some items (see above) will be added to the list!</p>
9	<p>Ideas for Future Events:</p>
10	<p>Any Other Business:</p> <p>PH commented that we now have 112 paid up members.</p> <p>PH also said all the kit from the last order has now been collected and we still have credit with Kalas for 4 vouchers of £25 each.</p> <p>DL said we should be looking to review and update the risk assessments for club events.</p> <p>EG has said a number of members will not use Facebook and have asked if the routes for the Saturday rides could also be posted on the website. Whilst this will involve additional work at present it should be simpler to do once the new website is up and running.</p> <p>DL advised that he will not be standing for re-election at the next AGM.</p>
11	<p>Date of next Meeting:</p> <p>The next Committee meeting will be on Wednesday 9th January 2019 at the Coronation Club.</p>

SUMMARY OF ACTIONS ARISING / CONTINUING	
DL	DL to remain in contact with the Gillingham Twinning Association re their plans for 2019
JL	Email members to invite them to the Rivers Meet Boditrax session – sent 08-11-2018
ML / PH	Prepare an article for submission to the BVM regarding winter riding
CR / CM	Contact Julian Calloway re possible use of Gillingham School car park for Community Coaching Prepare email to send to members inviting them to become BC coaches
MS	Provide JL with contact details for John Holman's widow.
JL	Write to John Holman's widow to thank her for donating his bicycles.
MS	Make contact with Geoff at Henstridge regarding 2019 circuit races
MS	Continue to liaise with BC regarding alternative road race course(s)
VH	Contact Jeremy Cooper at Inside Park regarding hosting an MTB event there
JL	Email membership asking for volunteers to assist with running 2019 TTs
SR	Produce 'job description' for post of TT Secretary
JL / EG	Obtain revised quote and artwork for new club sign(s).
EG	Enquire whether Wheels might allow us to display a sign in their window or on their wall.
VH	Contact Philippa C and work out who assisted with 2018 TTs
MS / JL	Incorporate Ride Leader data into Volunteer Rewards Scheme spreadsheet
JL	Contact BC for date to host Ride Leadership Course & book it – emailed 07-11-2018
COM	Identify suitable venue for Ride Leadership Course
MS	Order end of season trophies
CR	Contact Wheels for prizes for end of season awards night
COM	Questions for Cycling Quiz
JL	Email members voting form for the Merit Cup
WEB	Meet to progress website
DL	Email Mark G regarding returning Academy hardware
CR	Ask Wheels to request return of Academy loan bikes
SR	Contact Raceskins for full details of items supplied following the GDW payment to them, along with proof of delivery and the delivery address. Circulate response to committee. If no items have been supplied then request repayment of funds.
JL	Chase Adam Baker re siting storage container
CR	Obtain information of container being sold by his new employer
JL	Email Scotty McMorrin re position of Welfare Officer

WEB – Website sub-committee

COM – Committee Members

Ongoing Items for Future Discussion	
Bike Boxes	The committee had agreed in principle to the purchase of 4 bike boxes, to be hired out to members, but the actual purchase will be dependent on having a suitable storage facility.
Club Storage	
Membership Fees	Committee to review membership fees and categories ahead of 2019
Open Days	Discuss format and make arrangements for May 2019
Gillingham School Awards	Contact Julian Calloway at Gillingham School re sponsorship of sports prize
Publicity	Research cost of publicity flyers that can be used to promote the Club & club events in local sports centres, cafes, shops etc
TT Series	Review format of the series and categories
Hill Climbs	Promote the double Bulbarrow event to other clubs & riders Consider whether an additional hill(s) should be used in the series